

**Corrigendum 5 to the Request for Proposal (RFP) for the Supply of Equipments and Accessories for Handball – Package 17(Global Tender)**

**Date: 25/08/2014**

**Tender No:12/NGOC/2014-15**

**A. The following clarifications are issued in response to queries from Bidders**

<b>Sl No</b>	<b>Query</b>	<b>NGS Response</b>
1	Specify thickness, size , type (whether only vinyl), colour of product	<b>Size</b> Minimum 44m length and 22m width <b>Colour</b> Yellow - in the play area. Blue - in the D area. <b>Thickness</b> Minimum 7mm Thickness <b>Type</b> Any Synthetic Flooring approved by IHF.
2	If we directly submit the bid of imported equipment should we get the Custom Duty Exemption Certificate from NGS / Directorate of Sports, Government of Kerala?	The Custom Duty Exemption Certificate will be issued by the Directorate of Sports, Government of Kerala.
3	Manufacturers are not willing to submit confidential documents	Please see the modified Pre-Qualification Response Sheet below.

**It is also clarified that the equipment offered by the bidder should be the same as that used in international competitions.**

## **B. Categorisation of Equipment**

The list of equipment for this RFP is being divided into 2 categories as per Table 1 given below. The Bidders may quote for supplying all the items in the 2 Categories or alternatively select the Category/ (ies) of their choice. The Bidders are required to quote for all items in the selected Categories for which the Bid is being submitted. For each of the categories selected by the Bidder, the quote should be submitted for all items under that category, failing which the Bid will not be considered for evaluation under that Category. The technically qualified L1 Bidder in each category will be chosen separately.

**Table 1: Categorised Equipment List**

<b>Sl No</b>	<b>Item</b>	<b>Quantity</b>	<b>Unit</b>
<b>Category 1</b>			
1	Surface - Synthetic Floor for Handball Court	1	Court
<b>Category 2</b>			
1	Handball Nets (For Competition)	8	Pairs
2	Goal posts Portable	4	Pairs

**C. Annexure 2 – Form 2 – Pre-Qualification Response Sheet**

The modified Pre-Qualification Criteria and Response Sheet are given below:

<b>Sl No</b>	<b>Criteria</b>	<b>Documentary Proof Required</b>	<b>Documentary Proof submitted by Bidder</b>
1	The Bidder must be a reputed Manufacturer/ exclusive Authorized Distributor with prior experience of having manufactured/supplied Sports Equipments mentioned in Annexure No. 6.	Certificate of Incorporation <b>OR</b> Certificate of Commencement of Business <b>OR</b> Memorandum and Articles of Association. <b>OR</b> <b>Any other authentic Documentary Proof</b>  Affidavit from exclusive Authorized Distributor to state that he is the authorized Distributor of the Manufacturer.	
2	The <b>Bidder/ Manufacturer</b> should have a minimum average annual turnover of Rs 15 Million (Indian Rupees Fifteen Million) or equivalent in the applicable International Currency, specifically from the sale of Sports goods and equipments in the past 5 financial years.	<b>Certificate from Chartered Accountant.</b>	
3	The Bidder should have been in the business of Manufacturing of Equipments and Accessories for Handball for the past 5 years or Supply of Equipments and Accessories for Handball for the past 3 years.	Details of Assignments Undertaken (Supply of Equipments mentioned in Annexure 6)  <b>OR</b>	

Sl No	Criteria	Documentary Proof Required	Documentary Proof submitted by Bidder
		Copies of Supply Orders <b>OR</b> Satisfactory Performance or Commendation Certificates from Event Organizers. <b>OR</b> <b>Any other authentic Documentary Proof</b>	
4	The <b>Bidder/ Manufacturer</b> must have successfully supplied the tendered items, listed in Annexure 6 of this RFP, for at least five major International Handball Federation (IHF) recognised events at a Continental level or above, during the last 5 years.	Certificate from Championship Organisers <b>OR</b> <b>Copies of Supply Orders</b> <b>OR</b> <b>Certificate from the International Federation stating that the Bidder /Manufacturer has supplied the equipment to five major events at a Continental level or above, during the last 5 years.</b>	
5	The equipment should be approved/licensed/preferred by International Handball Federation (IHF) <b>wherever applicable, or</b> used in the Asian/Continental Championships recognized by the International Handball Federation (IHF) .	Documentary Evidence stating that the Equipment being supplied is approved/ licensed/ preferred by IHF <b>OR</b> Certificate from Asian/ Continental Championship Organisers	

**Appendix 1: Checklist of Key Documents to be submitted**

Bidders may refer to the following checklist to ensure that all the documents required have been submitted. Bidders are advised to verify against the RFPs whether any additional documents are required to be submitted in a particular tender.

	<b>Technical Package</b>	<b>Whether Submitted (Yes/No)</b>
1	Letter of RFP Submission	
2	Document Fee	
3	Earnest Money Deposit	
4	Certificate of Incorporation/Firm Registration Certificate/Partnership Deed/Any other authentic Documentary Proof	
5	Power of Attorney	
6	Technical Manual/ Brochure/ Documentation of the equipment offered	
7	Compliance Statement (See Appendix 2 of this Corrigendum)	
8	General Details (Use Annexure 2 – Form 1 of RFP)	
9	Pre-Qualification Response Sheet (Use Annexure 2 – Form 2 of RFP)	
10	Certificate of Approval from International Federation	
11	Experience Details (Use Annexure 2 – Form 3 of RFP)	
12	Financial Information (Use Annexure 2 – Form 4 of RFP)	
13	Certificate from Statutory Auditor/Internal Auditor/Chartered Accountant	
14	Authorisation Letter from Manufacturer for Dealer	
15	Certificate from championship organisers of 5 continental level events, proving that the manufacturer's equipment have been used/(Documentary proof specified in modified Annexure 2-Form2 given above)	
16	Signed RFP Document	
	<b>Financial Package</b>	
1	Financial Bid (BOQ)	

**Please fill this checklist and submit it along with the compliance statement (as a single document)**

**Appendix 2: Format for Compliance Statement**

Bidders may use the following format for submitting the compliance statement.

<b>Compliance Statement</b>						
<b>Sl No</b>	<b>Item in RFP</b>	<b>Details of Equipment offered by Bidder</b>				
		<b>Make</b>	<b>Model</b>	<b>Specification</b>	<b>Whether approved by IHF</b>	<b>Remarks, if any</b>
<b>1</b>	Surface Synthetic Floor for Handball Court					
<b>2</b>	Handball Nets (For Competition)					
<b>3</b>	Goal posts Portable					

**Note: In case a Bidder is not participating in a particular category, they may write “Not Offered” against the items in that category.**

## ***Frequently Asked Questions***

Given below are clarifications to some of the common queries raised by the bidders.

1	<p><i>There is no mention about CST/VAT for goods offered from outside India. Does it mean that the CST/VAT amount is to be included in the commission of Indian Agent along with other expenses?</i></p> <p>Answer:</p> <p><b>CST/VAT is not applicable for goods supplied directly from outside India</b></p>
2	<p><i>When will the EMD amount be returned to unsuccessful bidders?</i></p> <p>Answer:</p> <p><b>EMD amount will be released to the rejected bidders within a reasonable period from the last date of Bid Submission, after completing technical evaluation, financial bid opening, placement of Purchase Order and signing of supply contract with the successful Bidder. All efforts shall be taken to speed up this process after the last date for submission of Bids, in order to avoid unreasonable holding of EMD amounts of unsuccessful Bidders beyond the last date of Bid Submission.</b></p>
3	<p><i>Choice of Port: Is it compulsory to import goods through the Cochin Port?</i></p> <p>Answer:</p> <p><b>The goods offered from outside India can be imported through any port in India, with delivery to be effected in the location stipulated in the RFP</b></p>