



Corrigendum 8 to the Request for Proposal (RFP) for the Supply of Equipments and Accessories for Canoeing and Kayaking for the 35th National Games

April 19, 2014

**National Games Secretariat,
Chandrasekharan Nair Stadium, Palayam,
Thiruvananthapuram, Kerala, India**

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Refer:

Tender Reference No : 5/NGOC/2013-14
Tender Id : 2013_NGS_9604_1

Title: Request for Proposal for the Supply of Equipments and Accessories for Canoeing and Kayaking

This document is the Corrigendum No. 8 to the Request for Proposal (RFP) for the Supply of Equipments and Accessories for Canoeing and Kayaking and forms an integral part of the RFP.

Modifications have been made to the RFP, as described below:

Date Extension**Clause 1.1 (k) stands modified as:**

k. Key Dates

No	Events	Details
1	Commencement of issuance of RFP document	October 5, 2013
2	Last date for receipt of queries	May 2, 2014
3	Pre-Bid Meeting	At 2.00 PM IST on October 23, 2013
4	Last date for issuance of Corrigendum, if any	May 8, 2014
5	Last date for Submission of Bid	Up to 6:00 pm IST on May 15, 2014
6	Date and Time for Opening of Technical Bid	At 11.00 am IST on May 20, 2014
7	Date and Time of Opening of Financial Bids	To be intimated later
10	Declaration of Successful Bidder	To be intimated later

Pre Qualification Criteria

Clause 2.2 (f) stands revised as follows:

The Bidder must have successfully supplied the tendered items, listed in Annexure 6 of the RFP, for at least 5 major ICF recognised sporting events at a Continental level or above, during the last 5 years.

Supporting Documents will have to be included accordingly.

Payment Modalities

Clause 2.29 a (i) b stands revised as follows:

b. On Acceptance:

20% payment after final Inspection at destination and issue of Acceptance Certificate of goods by the Consignee, subject to recoveries, if any.

Bid Currency

Bidders are now allowed to quote in one of the following currencies: Indian Rupees, US Dollar (USD), Great Britain Pounds (GBP), Euro (EUR).

Accordingly, clause 1.1 (i) stands revised as follows:

The Bidders submitting the bid for Indigenous Equipments/ Goods or already imported Equipments/ Goods should quote only in Indian Rupees (INR). For goods offered from outside India, the Bids should be quoted in US Dollars (USD) or Euro (EUR) or Great Britain Pounds (GBP). **For all related activities to be performed in India, the rate for such activities shall be quoted in Indian Rupees (INR).**

Bidders should select the currency they wish to quote in, in the screen shown below:

Document Download / Sale Start Date	05-Mar-2014 05:15 PM	Document Download / Sale End Date	06-Mar-2014 06:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	05-Mar-2014 05:15 PM	Bid Submission End Date	06-Mar-2014 06:00 PM

Tender Documents

NIT Document				
S.No	Document Name	Description	Document Size (in KB)	
1	nit.pdf	NIT	15.86	

Work Item Documents				
S.No	Document Name	Document Type	Description	Document Size (in KB)
1	BOQ_23657.xls	BOQ	Price Bid	486.5
2	requirements.pdf	Tender Documents	Requirements	2.97

Tender Inviting Authority

Name	SE
Address	SE, Trivandrum

Provide Bill of Quantity(BOQ) Currency type

EUR
-Select-
AUD
EUR
INR
USD

Proceed for Bid Submission < Back

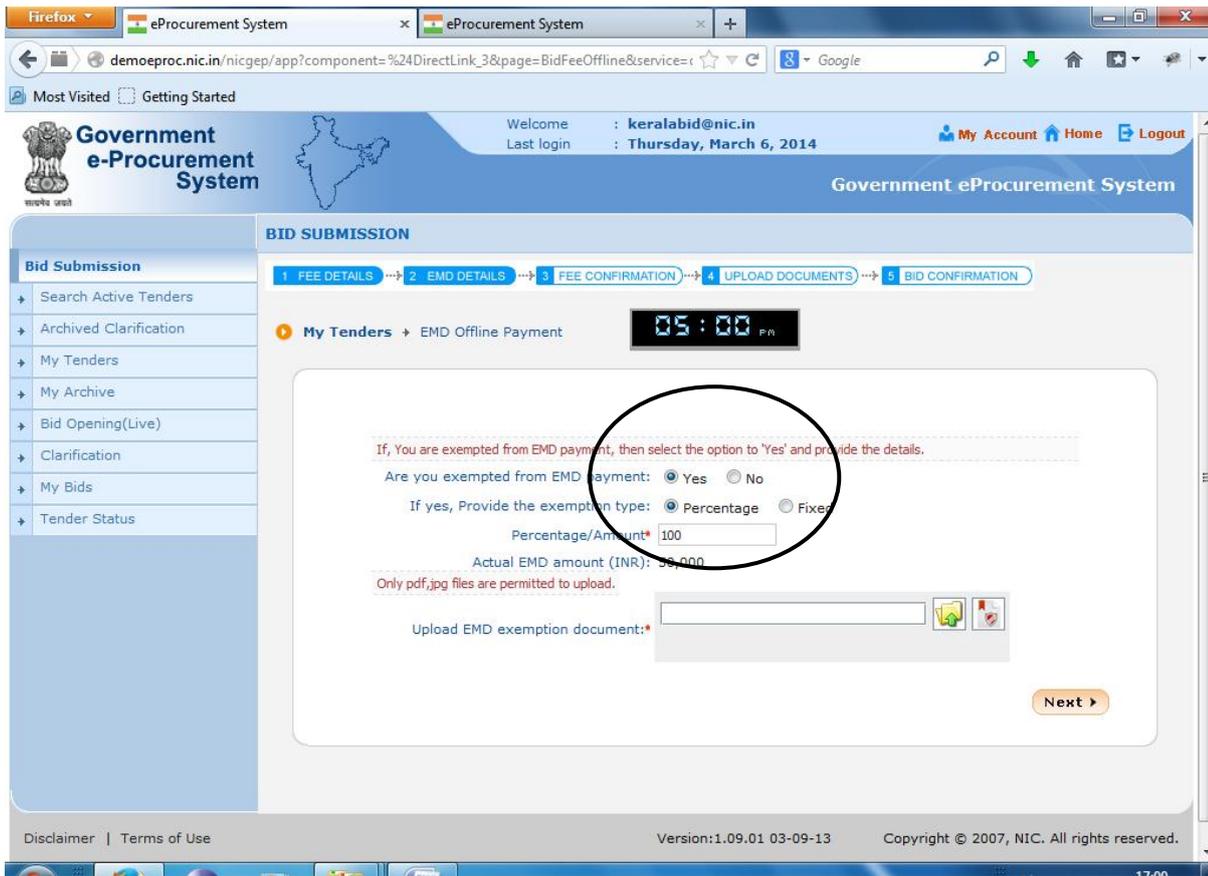
Exemption from Online Payment of Earnest Money Deposit (EMD) and Document Fee (Tender Fee)

Considering the challenges in making online payments for certain categories of Bidders through the e-tendering portal, the mode of payment of EMD and Document Fee is hereby modified. **EMD is to be submitted by Bank Guarantee/Demand Draft and Document Fee is to be paid through a Demand Draft.**

To enable manual payment of the EMD and Document Fee, bidders are requested to follow the below steps:

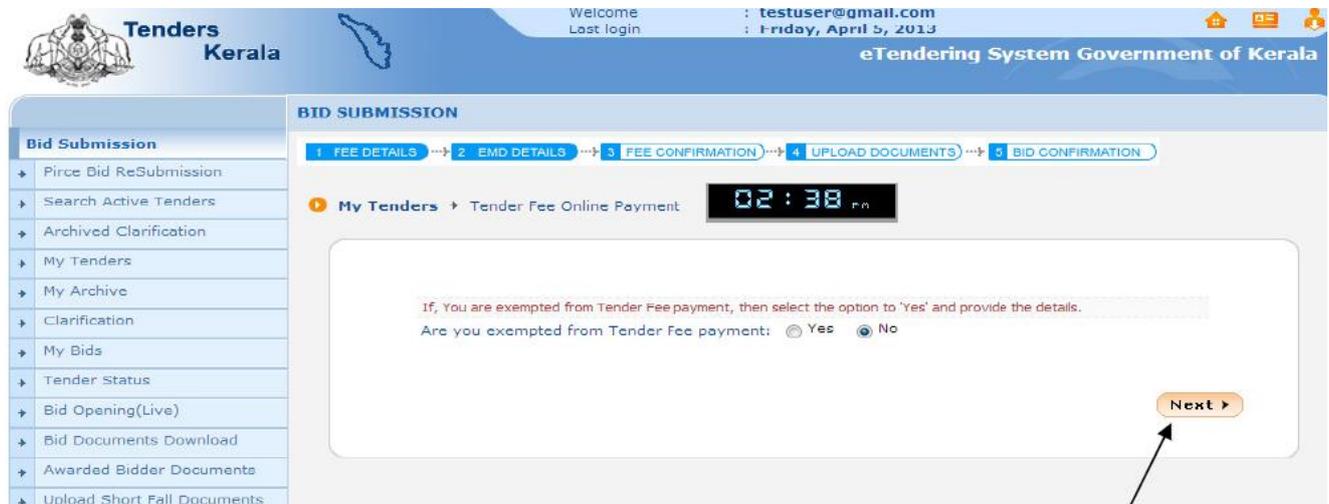
- a) **Select 'Yes' when the system asks "Are you exempted from EMD Payment", in the screen shown below**

- b) **Select "Percentage" as Exemption Type and enter "100" as Percentage/Amount. For "Upload EMD exemption document", upload a scanned copy of the Bank Guarantee/Demand Draft for the EMD.**



c) Once the above options are chosen, the e-tender portal will allow the bidder to proceed without making an online payment for EMD.

d) Similarly, for exemption from online payment of Document Fee, choose 'Yes' when the system asks "Are you exempted from Tender Fee Payment", in the screen shown below



Payment of Document Fee

The Document Fee is hereby revised to **Rs 25,000, + 5 % VAT** (Indian Rupees Fifteen Thousand + 5% Value Added Tax). In the case of International bidders, the RFP document fee can be remitted for a value equivalent for Indian Rs 25,000/- + 5% VAT, in US Dollar/Euros/Great Britain Pounds. Bidders should remit the Document Fee through a non-refundable Demand Draft drawn in favour of the **“CEO & Secretary, National Games Secretariat”**, payable at Thiruvananthapuram, Kerala, India. Clause 2.6 of the RFP stands revised accordingly.

Changes in modalities of Earnest Money Deposit

Bidders are now allowed to remit Earnest Money Deposit (EMD) in proportion to the categories of equipment they are quoting for, as given in the following table.

Category of equipment	EMD amount in Indian Rupees (INR)
Category 1	2,00,000
Category 2	30,000
Category 3	2,000
Category 4	18,000
Total	2,50,000

For example, a bidder quoting for only Category 2 and Category 4 only will have to remit an EMD of Rs 48,000 and a bidder quoting for all the 4 categories will have to remit Rs 2,50,000 as EMD.

The EMD has to be furnished either through a non-refundable Demand Draft drawn in favour of the “**CEO & Secretary, National Games Secretariat**”, payable at Thiruvananthapuram, Kerala, India, OR through an unconditional and irrevocable Bank Guarantee from a Nationalized/Scheduled Bank in India or Commercial Bank in the Country of the Bidder. The Bank Guarantee should be as per the format provided in Appendix 1 of this Corrigendum.

Submission of EMD and Document Fee

The Demand Draft for the Document Fee and the Demand Draft/Bank Guarantee for Earnest Money Deposit should be placed in an envelope superscribed “**RFP for Canoeing & Kayaking Equipment**”. The envelope should be physically mailed to: **CEO & Secretary, National Games Secretariat, Chandrasekharan Nair Stadium, Palayam, Thiruvananthapuram, Kerala, India**. The Demand Draft/Bank Guarantee for the EMD and Document Fee should reach the National Games Secretariat on or before the last date for submission of the Bids.

Submission of Bid

Manual submission is permitted only for remittance of EMD and Document Fee.

All the Bid Documents specified in Clause 2.8 of the RFP are to be submitted **through the e-tender portal only.**

Annual Maintenance Contract (AMC)

NGS has decided to include an Annual Maintenance Clause for Category 1 equipment (Canoes & Kayaks) and Category 4 equipment (Ergometers). The selected Bidder for Category 1 and Category 4 will have to provide Annual Maintenance services for the items supplied. Bidders are required to quote for Annual Maintenance of these items in the BOQ. The Annual Maintenance will be required for a period of 3 years from the date of expiry of the warranty period. Cost of supply of Spares and Consumables are not included in the scope of this AMC. Hence, Bidders are requested to quote for the service component of the AMC, without including the cost of any spares/consumables.

The Directorate of Sports, Kerala, or its assigns, will enter into Annual Maintenance Contract with the supplier at the rates as stipulated in the Contract. The payment of AMC will be made on yearly basis after satisfactory completion of said period, duly certified by the Authority. The Supplier will provide at-least quarterly maintenance services in the year in addition to attending to the emergency breakdown calls during the AMC period.

The Cost of AMC will be added for Ranking/Evaluation of Bids. The rate of quoted AMC will be loaded in the financial bid for ranking purpose, at Net Present Value (NPV) considering discount rate of 10%.

Schedule of Equipments

The Schedule of Equipments to be supplied against this tender, and mentioned in Clauses 1.1 (g), 2.7 (c), 2.15 (e), 5 (b) and Annexure 6, stands modified as follows:

	Item	Item Code	Quantity	Units	
1	K - 1 (Not more than 12 Kgs)	item1	12	Number	Category 1
2	K - 2 (Not more than 18 Kgs)	item2	12	Number	
3	K -4 (Not more than 30 Kgs)	item3	12	Number	
4	C - 1 (Not more than 16 Kgs)	item4	12	Number	
5	C -2 (Not more than 20 Kgs)	item5	12	Number	
6	C -4 (Not more than 30 Kgs)	item6	12	Number	

Additional Accessories and Spares				
7	Cockpit Skirt	item7	80	Number
8	Seat Forms for Kayak	item8	180	Number
9	Seats (K1)	item9	12	Number
10	Seats (K2)	item10	14	Number
11	Seats (K4)	item11	16	Number
12	Foot Rest (K1)	item12	10	Number
13	Foot Rest (K2)	item13	10	Number
14	Foot Rest (K4)	item14	10	Number
15	Spare Rudder (K1)	item15	10	Number
16	Spare Rudder (K2)	item16	10	Number
17	Spare Rudder (K4)	item17	10	Number
18	Rudder Cables	item18	500	Metres
19	Floorboard (C1)	item19	6	Number
20	Floorboard (C2)	item20	6	Number
21	Floorboard (C4)	item21	6	Number
22	Rudder Nuts	item22	100	Number
23	Seat Nuts	item23	100	Number
24	Kayak Paddles	item24	50	Number
25	Canoe Paddles	item25	50	Number
26	Canoe Knee Pad	item26	48	Number
27	Ergometer Kayak	item27	4	Number
28	Ergometer Canoe	item28	4	Number

Category 2

Category 3

Category 4

- Please note that the specifications provided in the Schedule of Equipments in the RFP are indicative. Any specification equivalent to them, and accepted by the ICF (International Canoe Federation), is accepted. Copy of certificate from the ICF, approving the specification, should be attached.
- **NGS reserves the right to refrain from placing order for certain items in the aforesaid list, or to modify the quantities to be procured for each item, depending on the requirements for the 35th National Games.**
- Bidders are requested to use the revised BOQs which are being uploaded to the e-tender portal

Duty Exemption Certificate

Duty Exemption Certificate will be given only for goods offered from outside India. For such items, the bidders are requested to use BOQ2.

If the Bidder quotes in Indian Rupees (INR), i.e if the goods have already been imported into India by the Agent, no Duty Exemption Certificate will be given.

Bid Validity

The Bid Validity period is revised to 120 days. Clause 2.14 stands modified.

Frequently Asked Questions

Given below are clarifications and responses to some of the common queries raised by the bidders.

Additionally, Bidders are also advised to visit the 'FAQ' section, 'Downloads' section, 'Bidders Manual Kit' section etc. in the e-tender portal homepage to get further information about the procedures to be followed in the e-tender.

Please note that this section is intended as a guidance note for potential bidders. In case of any contradiction between this FAQ section and any clause in the RFP, the RFP Clause shall prevail.

1	<p><i>Clause 2.2 (d) states that the Manufacturer should have a minimum average annual turnover of Indian Rs 50 Million (Rupees Fifty Million) or equivalent in the applicable International Currency, specifically from the sale of Sports Goods and Equipments in the past 5 financial years. Suppose in Year 1 & 2, the company had a turnover of less than Rs 50 million per year but in the next 3 years they have exceeded Rs 50 million per year and hence the average for 5 years is in excess of Rs 50 million. Does the company meet the criteria for minimum average annual turnover?</i></p> <p>Answer:</p> <p>Yes, only the average of the 5 years is calculated. Even though the turnover might have been lesser than Rs 50 million in some of the years, if the average of the turnovers of the 5 years is greater than Rs 50 million, it is sufficient to meet this pre-qualification criterion.</p>
2	<p><i>If the Original Manufacturer submits all the required documents, what other documents from the side of the Indian Agent need to be enclosed?</i></p> <p>Answer:</p> <p>If the Original Manufacturer submits all the documents specified in Clause 2.8 of the RFP, it should include an Authorization Letter from the Original Equipment Manufacturer, in favour of the Indian Agent.</p>
3	<p><i>In case the Customs Duty Exemption Certificate issued by the Directorate of Sports, Govt of Kerala, is not honoured by Customs authorities at the time of clearance of the goods, will the customs duty on the items be paid by you?</i></p>

Answer:

Yes; Customs Duty shall be reimbursed by the Authority in case the Customs Authorities do not honour the Duty Exemption Certificate issued by the Directorate of Sports, Govt of Kerala, on production of documentary evidence of such payment made by the Supplier to the Customs Authorities. However, prior approval of the Authority is to be taken by the Supplier before making such remittance to the Customs Authorities.

4 *Clause 2.9 (f) states that: "The Bidders shall quote their financial bids for the entire scope of work as mentioned in the RFP without any additions, alterations and conditions. The Contract Price quoted by the Bidders should include all costs associated with the Supply, including any out of pocket / mobilization expenses, packing/unpacking charges, freight, loading/unloading charges, transit insurance, duties, taxes, charges, levies, cess, VAT, etc."*

Please clarify if the word "Duties" in the above clause includes Custom Duty only or whether some other Duties are also applicable/leviable. If yes, what are the other Duties applicable/leviable and what is their percentage on the value of the goods. Please clarify what are the taxes applicable/leviable in India and what is their percentage on the value of the goods.

Answer:

For goods which are to be imported into India, only Customs Duty is applicable. Normally, goods to be supplied to government departments against government Contracts are exempted from levy of town duty, octroi duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned government department. Keeping this in view, the supplier shall ensure that the stores to be supplied by the supplier against the Contract placed by the Authority are exempted from levy of any such duty or tax and, wherever necessary, obtain the exemption certificate from the Authority.

However, if a local body still insists upon payment of such local duties and taxes, the same should be paid by the supplier to the local body to avoid delay in supplies and possible demurrage/detention charges and obtain a receipt for the same. The supplier should forward the receipt obtained for such payment to the Authority to enable the Authority to reimburse the supplier and take other necessary action in the matter.

5	<p><i>There is no mention about CST/VAT for goods offered from outside India. Does it mean that the CST/VAT amount is to be included in the commission of Indian Agent along with other expenses?</i></p> <p>Answer:</p> <p>CST/VAT is not applicable for goods supplied directly from outside India</p>
6	<p><i>Is there any proportionate reduction in EMD amount in case the bidder opts for one or two categories only?</i></p> <p>Answer:</p> <p>Yes, the terms of EMD payment are being revised to allow proportionate reduction in EMD</p>
7	<p><i>When will the EMD amount be returned to unsuccessful bidders?</i></p> <p>Answer:</p> <p>EMD amount will be released to the rejected bidders within a reasonable period from the last date of Bid Submission, after completing technical evaluation, financial bid opening, placement of Purchase Order and signing of supply contract with the successful Bidder. All efforts shall be taken to speed up this process after the last date for submission of Bids, in order to avoid unreasonable holding of EMD amounts of unsuccessful Bidders beyond the last date of Bid Submission.</p>
8	<p><i>While filling in the BOQ, it does not Validate and says "Failure, please enter rates for Serial # 1 to 10". Please advise.</i></p> <p>Answer:</p> <p>Bidders are not required to click the 'Validate' button. It is for internal use. This particular error message is shown when Bidders have not entered a quote for all the items listed. This happens when a Bidder decides to quote for only a certain category of equipment only. The error message may be ignored in such cases.</p>
9	<p><i>In the last column of the BOQ, the total amount is adding US\$ + INR without any currency conversion to get DDP price.</i></p>

	<p>Answer:</p> <p>The currency conversion will happen at the time of bid opening, incorporating the official exchange rate prevailing on the date of bid opening. Hence, Bidders may ignore the unconverted value.</p>
10	<p><i>Purchase Plans: When we submit a bid for the supply of material for the games, we are investing substantial monies and effort in submitting the bid in terms of paying for the EMD, the cost of the bid documents and collating the documents for the bid submission. As per Section I 1.1 Project background the games were scheduled to be held during February / March 2014. We would like to know and be assured whether the purchase plans will go ahead as per schedule even if the schedule of the games get delayed and changed to a later date.</i></p> <p>Answer:</p> <p>The purchase plans specified in the tender will proceed as per schedule, even if the 35th National Games are postponed from the original conduct schedule.</p>
11	<p><i>Choice of Port: Is it compulsory to import goods through the Cochin Port?</i></p> <p>Answer:</p> <p>The goods offered from outside India can be imported through any port in India, with delivery to be effected in the location stipulated in the RFP</p>
12	<p><i>Can I send the EMD on behalf of my principals, online in INR from India. If this is possible, then can my foreign principals send the tender documents direct to NGO.</i></p> <p>Answer:</p> <p>To enable the Foreign Principals to submit the EMD directly, NGS has now changed the EMD/Document Fee payment process as described in this corrigendum.</p>
13	<p><i>Is there any size restriction on the files that can be uploaded through the e-tendering portal</i></p> <p>Answer:</p> <p>No, it is recommended that the size of an individual file be limited to 20 MB so that it can be uploaded easily. However, there is no size restriction. In case a bidder wants to upload a large document, please ensure that a stable and fast internet</p>

	connection is available.
14	<p><i>What if the internet connection is lost during uploading of a document?</i></p> <p>Answer:</p> <p>Bidders can continue the submission process after the connection is re-established. Bid submission can be completed any time before the last date and time specified.</p>
15	<p><i>What class of Digital Signature Certificates (DSC) are required to participate in the e-tender?</i></p> <p>Answer:</p> <p>Class 2 or Class 3 DSC is required to participate in the e-tender. Foreign Bidders are advised to obtain Class 2 DSC, since obtaining Class 3 DSC would require the Bidder to personally visit the office of the DSC issuing Agency. Class 2 DSC has no such requirement and is enough for participation in the tender process.</p>
16	<p><i>Where should the supporting documents for Pre-Qualification/Technical Specification requirements be uploaded?</i></p> <p>Answer:</p> <p>Except for the Financial Bid, Bidders can upload supporting documents for Pre-Qualification/Technical Specification requirements and any other document required to be submitted, either in ‘Fee/PreQual/Technical’ Tender Cover as a single PDF, or in ‘Submit Other Important Documents’ section.</p> <p><i>‘Fee/PreQual/Technical’ Tender Cover</i></p>

on **Bid Submission** → Packet Details 03:26 PM

Organization Chain : NIC
 Tender Reference Number : **test_multi_currency_boq**
 Tender ID : 2014_NIC_26981_1
 Tender Title : **Supply of Computer**
 Bid Submission End Date & Time : **06-Mar-2014 06:00 PM**

[← Back](#)

Please use My Documents option to upload high volume of technical documents and Other Important documents.

Tender Covers

Fee/PreQual/Technical

[Click here to Upload](#)

Finance

[Click here to Upload](#)

[View Uploaded File Details](#)

of Use Version:1.09.01 03-09-13 Copyright © 2007, NIC. All rights reserved

‘Submit Other Important Documents’ section

BID MANAGEMENT

1 FEE DETAILS → 2 EMD DETAILS → 3 FEE CONFIRMATION → 4 **UPLOAD DOCUMENTS** → 5 BID CONFIRMATION

My Tenders → 2014_NIC_27010_2 → Transaction Message

Payment Details

Tender Id : 2014_NIC_27010_2
 Tender Reference Number : test_nic

Element	Amount (INR)	Paid (INR)	Edit
Fee Amount	4,000	4,000	
EMD Amount	0.00	0.00	
Total Amount	4,000	4,000	

Do you want to submit Other Important Documents ? Yes No

[Submit Other Important Documents](#) [← Back](#)

17 *How do I know my bid has been submitted?*

Answer:

When the e-tender portal shows an acknowledgement screen with the ‘Bid ID’, it

means the bid has been successfully submitted. The Bid ID can be used by the Bidder to track the status of the Bid.

I have already submitted my Bid, before changes were made by NGS to the RFP. Can I now resubmit my Bid?

Answer:

Yes, Bidders are allowed to resubmit their Bids, anytime before the last date for submission of Bids.

Appendix 1

MODEL BANK GUARANTEE FORMAT FOR FURNISHING EMD

Ref. No.

Bank Guarantee No
Dated

To,
The Director,
Directorate of Sports and Youth Affairs,
Jimmy George Indoor Stadium Vellayambalam,
Thiruvananthapuram, Kerala, PIN:695033
Email: dsyagok@gmail.com
Fax: 0471-2327271
Telephone: 0471-2327271, 0471-2326644

Whereas..... (hereinafter called the “tenderer”) has submitted their offer dated for the supply of..... (hereinafter called the “tender”) against the purchaser’s tender enquiry No.....KNOW ALL MEN by these presents that WE.....of having our registered office at..... are bound unto (hereinafter called the “Purchaser”) in the sum of..... for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this..... day of.....20.....

The conditions of this obligation are :

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a) If the tenderer fails to furnish the Performance Security for the due performance of the contract
 - b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser upto the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

.....

.....

Name and designation of the Officer

.....

Seal, name & address of the Bank and address of the Branch