



## Request for Proposal (RFP) for the Hiring of Walkie-Talkies for the 35<sup>th</sup> National Games

**Tender No : 154/NGOC/2014-15**

**Date : 21/01/2015**

The Chief Commissioner & Principal Coordinator, National Games Secretariat (NGS), invites tenders from reputed Agencies for the hiring of walkie-talkies for different sports. Bids should be submitted at the NGS Office before 5:00 p.m on January 24, 2015.

For any clarifications regarding this RFP, please email [technical@kerala2015.com](mailto:technical@kerala2015.com) and [purchase@kerala2015.com](mailto:purchase@kerala2015.com).

### ***Document Fee and Earnest Money Deposit***

1	<b>Document Fee</b>	Rs.1,000/- + 5% VAT(Rupees One Thousand + 5% VAT) [Total : Rs 1,050 including VAT]
2	<b>Earnest Money Deposit</b>	Rs 10,000/- (Rupees Ten Thousand only)

### ***Scope of Work***

1. The Selected Bidder(s) should supply the required items at the respective venues for the duration specified.
2. The Selected Bidder(s) should ensure that technical support and troubleshooting is provided for the items supplied by them.

### ***Submission of Tender***

Interested Applicants may submit their bid to the address mentioned below in a sealed Envelope, superscribing “**Tender for Hiring of Walkie-Talkies**”, before **4:00 p.m, January 24, 2015**. The envelope should contain:

1. The completed bid as per Annexure 1
2. Demand Drafts for Earnest Money Deposit and Document Fee

**Chief Commissioner & Principal Coordinator  
National Games Secretariat,**

**Chandrasekharan Nair Stadium, Palayam,  
Thiruvananthapuram, Kerala, India**  
**Phone: +91 471 2302287**  
**Fax: +91 471 2302267**  
**Email: [technical@kerala2015.com](mailto:technical@kerala2015.com), [purchase@kerala2015.com](mailto:purchase@kerala2015.com)**

***Annexure 1: Format for submitting bid***

**Name of Bidder:**

**Address:**

**Contact Person:**

**Telephone:**

**Email:**

Sl.no.	Sports events	District	Number	Minimum Range	Dates of the competition	Total number of days	All-inclusive hire charges for providing the required number of sets for the entire duration of the competition (Rs.)
1	Athletics	Trivandrum	20	2 Kms	9/02/2015 to 13/02/2015	5	
2	Rowing & Canoeing & Kayaking	Alappuzha	10	10 Kms	1/02/2015 to 13/02/2015	13	
3	Judo	Thrissur	8	2 Kms (preferably with bluetooth headset)	10/02/2015 to 13/02/2015	4	
4	Triathlon	Trivandrum	10	10 Kms	9/02/2015 to 10/02/2015	2	
5	Yachting	Ernakulam	10	10 Kms	1/02/2015 to 05/02/2015	5	
6	Cycling	Trivandrum	10	10 Kms	7/02/2015 to 13/02/2015	7	
7	Games village	Trivandrum	32	2 Kms	30/01/2015 to 16/02/2015	18	

*(Note: Bidders may quote for one or more sports from the above)*

**Signature and Seal of Bidder:**

## **Appendix 1: Terms & Conditions**

- 1. Document Fee:** The Bidder shall be required to remit a non-refundable sum of Rs. 1,000/-, plus VAT @ 5% towards the cost of the Document Fee as a Demand Draft in favour of “CEO & Secretary, National Games Secretariat”, payable at Thiruvananthapuram. Any Bid that is not accompanied by the Document Fee, shall be summarily rejected.
- 2. Earnest Money Deposit:** The bidders are required to send their tenders along with a Demand Draft of Rs.10,000/- (Rupees Ten Thousand only) drawn in favour of “CEO & Secretary, National Games Secretariat” payable at Thiruvananthapuram, as Earnest Money Deposit, which will be refunded to the unsuccessful Bidders on their written request. The Earnest Money of the Successful Bidder will be refunded upon submission of the Performance Security Deposit and award of work.
- 3. Performance Security:** The successful bidder shall have to give performance security @10% (by way of Demand Draft) of the total amount quoted by the successful Bidder within 3 days from the date of receiving of the Letter of Award, which will be refunded after 30 days from the date of completion of the contract successfully and payment of last Bill whichever is later.
- 4.** NGS reserves the right to not to follow up this RFP, modify the RFP process or terminate the entire RFP Process, without assigning any reason or without any obligation to any of the Applicants.
- 5.** This RFP in no way forms any commitment or indication of any business from NGS. Submission of the RFP shall not guarantee an automatic selection or empanelment of the Applicant.
- 6.** Each Applicant shall be liable to individually bear the cost of data collection, preparation and submission of this RFP.
- 7.** Whilst the information in this RFP has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither NGS, nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or

responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed work, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP document or on which this RFP document is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.

8. The Tender may be sent by post sufficiently early so as to reach the National Games Secretariat or may be delivered by hand to the office of NGS within the closing date and time for submission of the tender. The tender received after due date and/or time and/or without earnest money.
9. Over-writing/over-typing or erasing of the figures in the tender submitted by the bidder are not allowed and shall render the tender invalid, if it appears to be ambiguous and doubtful.
10. Conditional tenders will be rejected outright.
11. Tender once submitted shall not be allowed to be withdrawn or altered.
12. The National Games Secretariat, in its discretion, reserves the right to reject or accept any or all the tenders, partly or completely, at any time without assigning any reason therefore.
13. NGS reserves the right to modify the quantities ordered.
14. Bidders may quote for providing walkie-talkies to one or more districts.
15. The National Games Secretariat reserves the right to terminate the contract at any time, if the services of the successful bidder are not found satisfactory.