

**Corrigendum No. 1, dated January 22, 2015 to the Tender No: 151/2014-15/NGS, dated 21/01/2014 for the Request for Proposal for Selection of an Agency for Providing Total Facility Management Services for Competition Venues of the 35th National Games across Kerala**

Tender No: Tender No: 151/NGOC/2014-15

Date: 21/01/2015

**I. Changes in the RFP**

**1. Clause 1.2: Notice Inviting Tenders**

***Document Fee and Earnest Money Deposit has been revised as follows:***

1	<b>Document Fee</b>	<b>Rs. 7500/- + 5% VAT (Rupees Seven Thousand Five Hundred + 5% VAT)</b>
2	<b>Earnest Money Deposit</b>	<b>Rs. 50000/- (Rupees Fifty Thousand Only)</b>

**2. In Clause 3.11 Documents Comprising the Bid stands revised**

**Part 1- Technical Package**

Part 1, the “Technical Package” should have the following documents.

- i. Letter of RFP submission – Format attached as Annexure 1.
- ii. RFP Document Fee for the amount specified in Clause 1.2, furnished in accordance with Clause No. 3.5
- iii. An EMD for the amount specified in Clause 1.2, furnished in accordance with Clause No. 3.6.

- iv. Certificate of Incorporation/ Firm Registration Certificate/ Partnership Deed.
- v. Power of Attorney in favor of person authorized to sign the documents as per **Annexure 3**.
- vi. Response Sheet as per **Annexure 2**, containing the following details.
  - a. General Details. (**Annexure 2 – Form 1**)
  - b. Pre-Qualification Response Sheet. (**Annexure 2 – Form 2**)
  - c. Experience Details. (**Annexure 2 – Form 3**)
  - d. Financial Information, including Audited balance sheet for last 5 years duly signed by a Chartered Accountant. (**Annexure 2 – Form 4**).
- vii. RFP Document duly signed by Bidder's Authorized Signatory.
- viii. A preliminary Agreement duly signed in Kerala Stamp Paper worth Rs. 100/- (**Annexure 5**)

## **Part 2- Financial Package**

The Part 2, the “Financial Package” should be submitted as per the BoQ downloaded against this tender. Bill of Quantities (BoQ) files other than those downloaded against the Tender will not be considered.

The Bidder should provide per day prices for each of the venue for the services as mentioned in scope of work, viz., Housekeeping/ Building Upkeep Services, Engineering Maintenance (including provision of On Call Services), Help Desk Services, etc., based on the format given as Annexure 8. Bidder is required to provide assumptions for manpower requirements, man hour rates and costing calculations to perform the task and other details for satisfactory delivery of scope of work by Facility Managers and vendors to support the price quoted. The Bidder must understand that at the time of operations the manpower provided to meet service levels agreed upon shall not be less than 95% of the manpower quoted.

## ***II. Details of Venues shall be uploaded as Corrigendum 2.***