

National Games District Organizing Committee Kannur

National Games Office Collectorate, Kannur.

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Tender No. 13/132/2015

Request for Proposal (RFP) for selection of Transport Contractors for the 35th National Games for Kannur District

The National Games of India is the premier Multi Discipline Sporting Event held in the country, once in every two years. The 35th National Games is now scheduled to be held in Kerala from 31st January, 2015 to 14th February, 2015. The National Games Secretariat (the “NGS”) is the Nodal Agency of the State Government of Kerala, mandated with the responsibility of organizing the 35th National Games of India. The 35th National Games will be held in 30 Competition & Event Venues located across seven Districts of Kerala. In Kannur District Wrestling and Basket Ball Competition will be held in Mundayad Indoor Stadium, which will attract the crème-de-la-crème of the Sports Fraternity of India to the State of Kerala to participate in this largest multi-sport Event of India.

The National Games District Organising Committee intends to arrange transportation for Indian Olympic Association (IOA) and National Sports Federation (NSF) Officials, Guests, Athletes, Team Officials & Coaches, Technical Officials, Volunteers, Media Personnel and other Participants of the National Games in across the Kannur District. This tender is for the transportation requirement between the place of stay (Hotels at Kannur Town & Dharmasala) and the Games Venues(Mundayad).

Transportation will have to be provided to the different categories of participants as shown below. The approximate day-wise requirement of bus and cars in the district is shown in Annexure IV.

Wrestling From 30/01/2015 To 05/02/2015

Category	Population	Mode of Transport
Athletes	232	Bus-07(45-50)
Team Officials	84	Bus-2
Technical Officials	65	Mini Bus-8
Indian Olympic Association (IOA) Fraternity, VIPs and Guests		Innova-10
Volunteers	200	Bus-2
Media		Mini Bus-2, MUV-4

Basket Ball from 07/02/2015 To 14/02/2015

Category	Population	Mode of Transport
Athletes	192	Bus-05(45-50)
Team Officials	48	Bus-1
Technical Officials	80	Mini Bus-8
Indian Olympic Association (IOA) Fraternity, VIPs and Guests		Innova-10
Volunteers	200	Bus-2
Media		Mini Bus-2, MUV-4

For fulfilling the above mentioned transportation requirements, NGDOC Kannur is floating this Request for Proposal (RFP) inviting applications from experienced Transport Contractors for providing suitable vehicles during the period from 27th January, 2015 to 18th February, 2015.

Interested parties, who fulfil the eligibility criteria mentioned below, may send their applications to the address mentioned below, as per the format in Annexure I, enclosing all supporting documentation as proof of their eligibility.

NGDOC Kannur shall assess the applications on the basis of the information submitted. If required, the applicants may be invited to NGDOC for discussions. Upon completion of the technical evaluation by the Transport Committee of NGDOC, NGDOC shall shortlist multiple technically qualified Applicants for opening the Financial Proposals.

After opening the Financial Proposals, the L-1 Bidder shall be declared and at least 50% of the transportation requirements shall be awarded to the L-1 Bidder. The L-2 Bidder and L-3 Bidder shall be offered the option of matching the rates quoted by the L-1 Bidder and, if they agree to match the rates of the L-1 Bidder, they will be awarded 30% and 20% of the transportation requirements.

Upon issue of the Letter of Acceptance by NGDOC, the selected Agencies shall be required to sign an Agreement with NGDOC (or its assigns) after depositing an amount equivalent to 10% of the Contract value as Performance Security, either in the form of a Bank Guarantee or as a Demand Draft in favour of General Convenor & Secretary, NGDOC.

Eligibility Criteria

1. The Bidder should be controlling a fleet of at least 5 cars or 5 mini-buses. (Please enclose copies of Registration Certificates as proof) The bidder can be made up of consortium of two or more sub owners. However the main bidder will hold the complete responsibility for its sub owners
2. The Bidder should have successfully executed long term contracts with Government Agencies or reputed Corporates for providing transport services. (Note: In case of large number of applicants submitting the proposal, higher weightage shall be given to agencies with experience in providing transport services to State/National/international events).(Please enclose copies of contracts/work orders as proof)
3. The Bidder should have a minimum average annual turnover of at least Rs 10 lakhs in the last 3 years. (Please enclose a certificate from the Chartered Accountant as proof)

Scope of Work

1. The Transport Operations of the 35th National Games will be directed and controlled by the Transport Committee of the District National Games Organising Committee (NGDOC). The Transport Scheduling shall be carried out by the Transport Committee/NGDOC.
2. The Transport Contractor shall deploy the vehicles and vehicle crew required and operate the vehicles as per the directions and scheduling given by the Transport Committee/NGDOC.
3. The Transport Contractor shall carry out all upkeep, maintenance and repair works necessary for the vehicles during the period of the contract. In the event of an unforeseen Vehicle breakdown, the Transport Contractor shall be required to provide alternate standby Vehicle within two hours as replacement.
4. Fuel and oil charges for the vehicles operated shall also be borne by the Transport Contractor.
5. In case of breakdown or non-availability of a vehicle offered by the Transport Contractor, the Transport Contractor shall immediately deploy an equivalent replacement vehicle.
6. The Transport Contractor shall provide all necessary support possible to NGDOC/Transport Committee in preparing and optimising the Transport Scheduling.
7. The actual Transport Operations will be handled by NGDOC using the Games Management Software deployed by CMC Limited, the ICT Contractor of NGS. The Transport Contractor shall provide the necessary inputs to the IT Contractor if required.

Terms and Conditions

- A. Mini-Buses shall be of 12-18 seater type and Buses 45 -50 seater type, dedicated Cars shall be air-conditioned of Toyota Innova make or equivalent and the on-call Cars shall be sedan type Cars of Tata Indigo make or equivalent.
- B. NGDOC shall offer a minimum average daily usage of 200 kms for each bus mini-bus and car, working out to a cumulative minimum of 1400 km a week & 2800 kms a fortnight or each mini-Bus and cars. NGS reserves the right to engage multiple agencies to provide vehicles at the lowest rates quoted in the tender.
- C. The Bidders are required to quote the daily rate for each type of mini-bus and for each type of cars, which shall be all-inclusive, including cost of fuel & oil, upkeep & maintenance, driver / Bus Crew charges, etc. The rates quoted for Cars shall be only for air-conditioned Cars.
- D. The vehicles have to be registered in the State of Kerala and should have the required permits for commercial operation.
- E. The applicant should offer a minimum of 5 cars or 5 mini-buses
- F. The vehicles offered should comply with the emission norms of at least Bharat Stage III standards.

G. The vehicles offered shall not be older than 5 years.

H. Offer for vehicles should be substantiated by the proof of ability to arrange / produce the vehicle for use.

i. A The actual requirement of Vehicles may be changed the contractor shall provide the required number of Vehicles at the same Rate.

j. EMD 1.5% of estimated Coast.

Payment Schedule

	Milestone	Payment
1	Upon Signing of Agreement; mobilization advance of 10%, which will be adjusted against the subsequent bills	10% of estimated billing
2	Periodic three payments on weekly basis, against submission of Bills, which will be released within 4 days of submission of bills by the Agency; against each bill a proportionate 10% deduction shall be made for the advance.	100.00%

General Conditions

1. NGDOC reserves the right to not to follow up this RFP, modify the RFP process or terminate the entire RFP Process, without assigning any reason or without any obligation to any of the Applicants.

2. This RFP in no way forms any commitment or indication of any business from NGDOC. Submission of the RFP shall not guarantee an automatic selection or empanelment of the Applicant.

3. Each Applicant shall be liable to individually bear the cost of data collection, preparation and submission of this RFP.

4. Whilst the information in this RFP has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither NDOC, nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed work, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP document or on which this RFP document is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.

Modalities of RFP Submission

1. Applications should be submitted in a sealed envelope superscribed "RFP for selection of Transport Contractors"-National Games Kannur

2. The Application should be signed by the authorized signatory of the Agency.
3. The RFP should contain two covers named “Technical bid ” and “financial bid”
4. The cover named “Technical bid” should contain the supporting documents (of eligibility criteria)
 - a) The copy of RCs of atleast 5 buses or 5 cars
 - b) Whether single bidder or consortium of sub-owners
(if consortium ,copy of agreement of all the sub-owners)
 - c) Copies of work orders or contracts previously erected.
 - d) Certificate from chartered accountant
5. The cover named “financial bid” should contain the price bid in “Annexure -1” format
6. The technical covers bid will be opened first and only if the bids are found eligible(As per criteria specified)the financial Bids will be opened.
- 7.The EMD and Tender document Fee shall be paid as DDs(Demand draft) in the name of “General Convenor District Organizing Committee “Payable at Kannur.
8. The Tender document Fee (Non Refundable) is Rupees. 4200/-(Four Thousand and Two Hundred Only) and EMD amount(refundable) is Rs.50,000/-(Fifty Thousand Only).
- 9.The technical Bid will be opened on 16/01/2015 at 11.00 am .
The financial Bid opening date and time will be intimated later.
- 10.The RFPs should reach the Office of the Regional Transport office Kannur, before 4 pm on 15/01/2014. Late submissions will be rejected.

Regional Transport Officer
Regional Transport Office
Civil Station Kannur

Annexures

- Format for Application: Annexure I
List of Host Districts and Venues: Annexure II
Competition Schedule: Annexure III
Indicative Transportation Requirements: Annexure IV

Annexure I

Format for Submitting Application

1. Name of the Agency
2. Address
3. Contact Number
4. Districts in which Bidder offers to operate
5. Any additional facilities available in vehicles
6. Rate Offered

A.Bus

		Mini-Bus 12-18 Seater	Bus 40-50 Seater
i	Number of Vehicles offered for National Games		

ii	All-inclusive rate per day for usage of each vehicle as detailed in the Scope		
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B.Cars

		Dedicated Car (A/C)	On-call Car
i	Number of Vehicles offered for National Games		
ii	All-Inclusive rate per day for usage of each vehicle as detailed in the Scope		

7. Details of Vehicles offered

Sl	Type(Specify Mini-Bus/car)	Make	Model
1			
2			
3			
4			
6			

Signature
Name and Address

